Minimum details required in Detailed Project Report (DPR) to avail support under Gujarat Electronic Policy - 2022-28

1. About the Company
    a. Registered office details
    b. Registered office details in Gujarat
    c. Unit details
    d. List of current clients
2. Project Details
    a. Project Summary
    b. Objectives & Scope of business
    c. Details of product & applications
    d. Market assessment of proposed products and target consumers. (Demand and supply analysis of the proposed product in Gujarat / India / Global)
    e. Details of raw materials (Import data i.e Type, location of import, taken from local resources)
    f. Stages of implementation schedule and project timeline (Land acquisition, timeline for Construction of building, Ordering of Machines, Pilot Production and commercial production date)
    g. Proposed installed capacity & Production capacity
    h. Technology Detail
    i. Manufacturing Process and its description
    j. Technology partnership (if any)
3. Plan for R&D collaboration with any institute
4. Proposed Location details (with latitude-Longitude details in degree decimal format, Required land area, Type of Land – lease / owned or Industrial land, availability of infrastructure)
5. Project financial details
    a. Total project cost (including the working capital)
    b. Sources of fund / means of finance
    c. Project expense / revenue, Cash flow, Net worth, Turnover (Domestic as well as exports), details for last 3 year and projection of 5 years.
    d. Audited Balance Sheet (Last 3 years)
6. Employee Details
    a. Requirement details for skilled as well as unskilled resources (Category wise i.e Manager, supervisor, labour etc.)

Particulars	Category	Skill Required	Number of Employee required	Educational qualification	Work Experience	Roles and responsibility	Approx Monthly salary
Skilled							
Unskilled							

    b. Availability of resources (local and expats)
    c. Proposed training and development plan to improve skill set.
    d. Employee details of last 3 year and projection of 5 years

Particulars	Last 3 Financial Years				Future Projections				
	Financial Year (-3)	Financial Year (-2)	Financial Year (-1)	Current Financial Year	Year 1	Year 2	Year 3	Year 4	Year 5
Skilled manpower									
Unskilled Manpower									
Onroll									
Outsource									
Total employees (Onroll + Outsource)									

7. Regulatory Treatment
    a. Requirement of licenses, permits, clearances and third-party approvals necessary to execute the project
    b. Proposed timelines for obtaining such licenses, permits, clearances and third-party approvals